



# भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)

## National Highways Authority of India

(Ministry of Shipping, Road Transport and Highways)

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9<sup>th</sup> February 2009

### CIRCULAR

#### **Sub: Preparation of replies to Parliament Questions –reg.**

MoSRT&H has observed that replies to parliament questions received from NHA are often delayed resulting in further delay in preparation of final replies by MoSRT&H. In order to streamline the existing procedure for preparation of replies to parliament questions the matter was re-examined and it has been decided to revise the existing procedure with a view to providing a speedy and institutionalized response to parliament questions. Accordingly, the following procedure will be adopted with immediate effect for preparation of these replies:

- a) The existing parliament cell headed by GM (Admn & Coord) will serve as the coordinating cell on issues relating to parliament.
- b) Parliament Cell will continue to be the nodal agency for receipt of questions and forwarding of replies to MoSRT&H.
- c) **Nodal officers appointed for preparation of replies will henceforth prepare full, complete and approved replies to questions assigned to them by the Parliament Cell even if subject matter of some parts of the question do not pertain to his area of responsibilities.**
- d) The questions received in Admn Division, will be assigned to a nodal officer by DGM(Admn) for preparation of complete and final approved reply, in the following manner:
  - i) The question will be assigned to the nodal officer to which sub part (a) pertains.
  - ii) If sub part (a) pertains to more than one nodal officer, the nodal officer who has to deal with majority of the question will be assigned the question.
  - iii) Where sub part (a) pertains to entire NHDP, the question will be assigned by Admn. Division to each nodal officer by rotation. The decision of the Admn. Division on this issue will be final.
- e) Nodal officer IT division will not be assigned the responsibility for preparation of full and complete replies. However, other nodal officers may collect information from IT division by marking the question to nodal officer IT division.

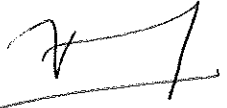
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- f) Nodal officers will mark the question to all concerned, receive/compile the information received and prepare full replies to questions. These replies, with the approval of the concerned Member (Tech) may be forwarded by the nodal officer to Member (A) for unstarred questions and Chairman for starred questions, for final approval.
- g) All starred questions will be mandatorily routed through concerned CGMs by the nodal officer before seeking approval of the concerned Member (Tech).
- h) For policy and coordination matters of BOT projects replies shall be routed through the concerned CGM (Tech), presently CGM(Tech) Shri M P Sharma.

2. **After obtaining final approval of Member (A)/Chairman, as the case may be, the nodal officer will forward the reply to Admn Division for further submission to MoSRT&H.** Concerned DGM (Admn) will be responsible for forwarding all finalized replies to MoSRT&H. He will also be responsible for maintenance of all records regarding parliament questions.

3. A revised /updated list of nodal officers is **enclosed**. In the absence of the nodal officer, the immediate subordinate officer dealing with the subject will assume the responsibility of the nodal officer. **In case of any ambiguity, the officer to whom the question is assigned by Admn division shall prepare full, complete and approved replies irrespective of whether the subject matter of the question falls in his area of responsibilities.**

4. This issues with the approval of Chairman, NHAI.

  
(Vijay Shankar V)  
DGM (Admn) II

Encl :a/a

**To :**

All Nodal officers (as per list)

**Copy to :**

PS to Chairman  
PS to all Members  
All CGMs/CVO  
All GMs/DGMs/Managers  
Librarian /Hindi Officer

**LIST OF NODAL OFFICER FOR PARLIAMENT RELATED WORKS**

S. No.	Corridor/Phase	Name of the Nodal Officer
1	Corridor Management	Sh. V.K. Rajawat, GM (CM)
2	Commercial Operations	Gp. Capt. Vinay Kaushal, GM (CO)
3	Chennai-Kolkata (GQ)	Sh. M.P.S. Rana, GM (CK) 1
4	Mumbai-Chennai(GQ) and Projects on NHDP Phase V	Sh. S.K. Gupta, GM (MC) II
5	Delhi-Kolkata (GQ)	Sh. L.P. Padhy, GM (DK)
6	Delhi-Mumbai (GQ), NHDP Phase VI, VII	Sh. Rajeev Aggarwal, DGM (Tech)
7	Silchar- Assam / West Bengal Border Section (East West Corridor)	Sh. Ajit Kumar, GM(EW) I
8	Assam / West Bengal Border – Lucknow Section (East West Corridor)	Shri H N Malick DGM(EW)
9	Lucknow-Porbandar section (East West Corridor)	Sh. A K Mishra GM (EW) V
10	Srinagar-Agra Section (NS Corridor),	Sh. D. Sinha, GM (T)
11	Agra-Nagpur Section (NS corridor)	Sh. Alok Deepankar, GM (Tech)
12	Nagpur-Kanyakumari Section (NS Corridor)	Sh. Vishal Gupta, GM (Tech)
13	Port Connectivity	Shri Ajit Kumar, GM(Tech)
14	Special Projects in Tamil Nadu	Sh. Akhil Khare, DGM (SP)
15	Badarpur Elevated Highway/EPE/WPE	Shri K V Sharma GM(Tech)
<b>Works under NHDP Phase III in the State of</b>		
16	Tamil Nadu, Kerala, Pondicherry Maharashtra & Goa	Sh. Rajesh Poonia, GM (Tech)
17	Rajasthan & Gujarat	Sh. L P Padhy GM(Tech)
18	Madhya Pradesh, Chhatisgarh & Orissa	Sh. M.S. Sisodia, DGM (Tech)
19.	North Eastern States, SARDP-NE	Sh. G K Sahu, GM(Tech)
20.	Uttar Pradesh, Uttaranchal, Punjab, Haryana, Himachal Pradesh and Jammu & Kashmir	Sh. P.K. Das, GM (Tech)
21	Andhra Pradesh & Karnataka	Sh. Gautam Das, GM(Tech)
22	Delhi, West Bengal, Bihar and Jharkhand	Sh. Chandan Vatsa, GM (Tech)
<b>Other matters</b>		
23	All matters pertaining to Safety including road safety & standardization matters	Shri K Venkata Ramana GM(Tech)
24	All matters pertaining to planning & quality	Shri Deepak Saxena DGM(PQ)
25	Vigilance	Sh. R Parthasarthy, Asst Manager (Vig)
26	Finance & Accounts	Sh. S.D. Sharma, DGM (Fin)

27	Information Technology	Sh. S. Manivasagam, Manager (IT)
28	Land Acquisition. R&R	Sh. Abhay Singh, DGM (LA)
29	ROB	Sh. Manoj Sharma, GM (Tech)
30	Human Resource Development	Shri Rakesh Nagar GM(HR)
31	Administration & Coordination	Shri Vijay Shankar V DGM(Admn)