



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India
(Ministry of Road Transport and Highways)
जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली-110075
G-5 & 6, Sector-10, Dwarka, New Delhi-110075

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No.11041/217/2007-Admn.

23.05.2013

POLICY MATTERS – ADMINISTRATION / FINANCE 116/2013

[Decision taken on File No.NHA/11041/08/2010-HR.I]

Sub: Obtaining undertaking from officers and employees of NHA (including deputationist and long-term / short-term contract employees)

It has come to notice that a Private Limited Company belonged to blood relative(s) of the NHA official had applied for the work in NHA projects and they were awarded with the work on National Highways under the NHA. However, during investigations, no sustainable interest of NHA official has come to notice with Private Limited Company, but it should have been prudent on the part of the NHA official to inform about activities of his blood relative's Private Limited Company, so that management could take notice of this for his/ her postings.

2. It has, therefore, been decided to obtain the undertaking in the format enclosed herewith as an **Annexure** from all officers and employees of NHA (including deputationist and long-term/ short-term contract employees) at the time of joining/ during tenure in NHA about their non-dependent or dependent parents/ brothers/ sisters/ wife/ sons/ daughters (including step sons and daughters)/ other blood relations/ in-laws and other relatives having interest in any work of NHA to avoid conflict of interest.

3. The officers and employees should also inform NHA in case the status of any of his dependent or non-dependent relative(s) acquire interest in any work of NHA after his initial joining.

4. The undertaking in the prescribed format should be submitted to the concerned officer of HR/Admn. Division dealing with the cadre latest by 15th June, 2013, failing which the increment falling due in July 2013 will not be released.

5. This issues with the approval of Chairman.

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23/05
(V.K. Sharma)
CGM (Coord.)

To,

All officers and employees of HQ/ROs/PIUs/CMUs/Site Offices

Copy to:

All officers of HR/Admn. Division

UNDERTAKING

- (i) I undertake that none of my non-dependent or dependent parents/ brothers/ sisters/ wife/ sons/ daughters (including step sons and daughters)/ other blood relations/ in-laws and other relatives are having interest in any work of NHAI.

OR

- (ii) I wish to inform you that Shri / Smt./ Km. _____, s/o, d/o, w/o Shri _____ is my _____ (name / nature of relation) and is dependent / not dependent on me and is having interest in _____ in work of NHAI, as he / she is _____ (please explain the details of interest of relative in NHAI work).

I undertake that the information furnished above is true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom.

Signature : _____

Name : _____

Designation : _____

Place of posting : HQ / RO/ PIU / CMU

Name of Division at HQ/ RO/ PIU/ CMU : _____

Date: _____