



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India
(Ministry of Road Transport and Highways)
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No.11041/217/2007-Admn.

Dated: 15.01.2016

POLICY MATTERS-ADMINISTRATION/ FINANCE (167/2016)

(Decision taken in 268th Meeting of Executive Committee held on 06.01.2016
vide Agenda Item No.268.18)


Sub: Providing I-Pad or Tablet for NHAI Project officials.

Reference is invited to office Order (O/o) No. 11041/230/2007-Admn. dated 26.03.2010 regarding reimbursement of cost of mobile instrument, laptop, etc. Further, vide Office Order No. 11013/101/2011/IT dated 21.01.2011 regarding the decision that officers can purchase the laptop themselves and thereafter seek for the reimbursement and office order no. 11013/101/2011/IT dated 11.11.2011 allows that officers can either avail the facility of purchase of laptop or I-Pad/Tablet PCs for official use within the ceiling limit prescribed.

2. The Executive Committee in its 268th meeting held on 06.01.2016 approved to provide an I-Pad/Tablet, in addition to the existing laptops, to all Project Directors, Regional Officers (ROs) and GM/CGMs, NHAI (HQ) for fast decision making and effective conduct of inspections/meeting of Senior Officers. The Executive Committee approved the expenditure of maximum upto Rs. 50,000/- for purchase of I-Pad or Tablet subject to actuals.

3. The officers shall store all important data pertaining to their work handy on these I-Pad/Tablet e.g., project specific data, maps, LA data/issues, Concession/Contract Agreements, important policy circulars, Codes, important references, financial data etc. so that they are equipped with updated information/ data which are required for effective project monitoring, administration and decision making.

4. All eligible officers can select and purchase a model of I-Pad/ Tablet of their choice within the aforesaid prescribed ceiling limit. The I-Pad /Tablet should have capabilities to run all type of applications for NHAI project monitoring. The I-Pad/Tablet has to be purchased from authorised shops or OEMs and should have minimum 1 year warranty. The procedure for reimbursement will be the same as being adopted for Laptop/Mobile for NHAI. The depreciation will be as per office order dated 26.03.2010.


(A.K. Singh)
CGM (Coord.)

To:

All GM/CGMs, NHAI (HQ)
All Regional Officers (ROs) and
All Project Directors

Copy to:

All Members
PS to Chairman
All Officers & Employees of HQ/ROs/ PIUs/ CMUs/ Site Offices