



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

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12.4.2013

POLICY MATTERS – ADMINISTRATION / FINANCE (111/2013)

[Decision taken on File No.NHAI/11041/65/2013-HR.]

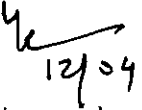
Sub: Formulation of Transfer Policy

Central Vigilance Commission (CVC) has been laying emphasis on formulation of Transfer Policy so that officers/ officials do not develop any vested interest. It has been decided to formulate the following Transfer Policy:-

- (i) **Duration for rotation of officers under transfer policy:-** The duration of officers working on a post will be 05 years, provided that officials appointed to job specific posts will not be transferred, unless there are more than one official on such job specific posts. In case there is more than one officer for job specific post, the officers will be rotated.
- (ii) **All India transfer liability:-** The NHAI officials will have an All-India Transfer liability.
- (iii) The concerned Members will be consulted before transferring the officials. Such transfers upto the level of DGM will be approved by Member (Admn.) and for the posts of GMs and CGMs, transfers will be approved by Chairman.
- (iv) In case of emergent requirements of the project/works, the officer may be retained beyond five years on recommendations of concerned Member with approval of the Competent Authority.

2. The HR/Admn. Division will initiate the process for rotation / transfer of officials who have completed five years at same place/ jurisdiction immediately, so that rotation / transfers of officials could be finalized on time.

3. This issues with the approval of the Chairman.


12/04
(V.K. Sharma)
CGM (Coord.)

To,

All officers and employees of HQ/ROs/PIUs/CMUs/Site Offices