



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

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NHAI/Policy Guidelines/Admn./2020

No. 1.3.2.29/2020 dated 08th July, 2020

**Sub. : Extension of deputation period of Technical Officers [Manager(T), DGM(T) & GM(T)]
- Qualitative Assessment of Performance of Officers before considering their
extension.**

In the interest of the organization, it is required to properly and qualitatively assess the performance of officers on deputation so that officers who are performing well only are considered for extension of deputation period.

2. Henceforth, while recommending extension of deputation period of Technical Officers [Manager(T), DGM(T) & GM(T)], concerned RO will assess the performance of the officer as per the attributes in the format enclosed and send his assessment to CGM(T) at HQ. CGM(T) at HQ will review the assessment of RO and give his views to Member concerned, who in turn will send it to Member (Admn) with his comments.

Encl.: Format

All Officers of HQ/ROs/PIUs/CMs/Site Offices

(Amarendra Kumar)
CGM(Coord)

Performance Evaluation

A	LAND ACQUISITION	Target	Achievement	Percentage	Grade Point	Reporting Officer
(i)	Possession of Land from CALA and handing over the Site to Contractor/Concessionaire (period in terms of months)					
(ii)	Period (in months) for reconciliation of missing land parcels and rectification through acquisition					
(iii)	Amount approved under 3(G) and disbursed (in crore)					
(iv)	No. Disputes/ Arbitration settled in Land Acquisition and notice by Agency					

B	PRE CONSTRUCTION ACTIVITIES (Utility Shifting)	Target	Achievement	Percentage	Grade Point	Reporting Officer
(i)	Water Supply Pipeline					
(ii)	Electrical Transmission Line					
(iii)	Sewerage Pipeline					
(iv)	Gas Pipeline					
(v)	Resettlement/ Rehabilitation					

C	PROJECTS	Target	Achievement	Percentage	Grade Point	Reporting Officer
(i)	Number of Projects for Award					
(ii)	Number of Projects for PCOD and COD issued					
(iii)	Declaration of Appointed Date from the Date of Award					
(iv)	No of Projects requiring EOT (negative grade if delay is attributable to NHA)					
(v)	No of Projects where EOT was not issued with 30 days of completion of Scheduled milestone					
(vi)	Handing over of balance Land beyond Appointed date + 90 days (negative grades/markings based on length of reach and delay in months)					
(vii)	Number of Projects with COS and in-principle approval of COS within 30 days of site requirement of COS (negative grades/markings if in-principle approval is delayed)					
(viii)	Length of NH constructed (... Km)/ Under construction (.... Km)					

C	User Fee Collection	Target	Achievement	Percentage	Grade Point	Reporting Officer
(i)	No of Fee Plaza started after PCOD (Total No. Vs Achieved)					
(ii)	Stretch (in Km) added for tolling					
(iii)	ETC penetration terms of Transaction Count (%)					

D	User Facilities/ Services	Target	Achievement	Percentage	Grade Point	Reporting Officer
(i)	Functional Ambulance (AIS 125) with trained paramedic staff at each Fee Plaza					
(ii)	Number of Clean Toilets constructed near Fee Plaza					
(iii)	Highway Plantation and Landscaping (Saturation % w.r.t. IRC provision on plantation in all Stretches (Avenue/Median))					
(iv)	Number of Wayside Amenities developed					

E	Black Spot Mitigation Measure	Aim	Achieved	Outcome	Grade Point	Reporting Officer
(i)	Short term measures taken					
(ii)	Long term measures taken Status-					
(a)	Rectified including monitoring effectiveness of measures					
(b)	Under rectification					
(c)	Tendering/ Bidding					
(d)	Under DPR					

Pen Picture on General Assessment & Performance of the officer during the deputation period so far (not exceeding 100 words).

Signature of Regional Officer

