



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण  
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)  
**National Highways Authority of India**  
(Ministry of Shipping, Road Transport and Highways)

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15<sup>th</sup> April, 2010

**OFFICE MEMORANDUM**

Sub.: Grant of Grade Pay of Rs. 4,800/- (PB-2) and Rs.5,400/- (PB-3) to Private Secretaries on completion of 4 years of regular service-reg.

It has been decided with the approval of the Competent Authority to grant Grade Pay to Private Secretaries of NHAI in the revised pay structure of Rs.4,800/- in pay band-2 w.e.f the date of the implementation of the revised pay under CCS (RP) Rules, 2008 i.e. 01.01.2006. It has also been decided to grant Grade Pay of Rs.5,400/- in pay band-3 (non-functional) to the Private Secretaries on completion of 4 years of regular service as Private Secretaries. The Non-functional Grade shall be granted in accordance with the following parameters:-

- (i) The Non-functional Grade Pay of Rs.5,400/- in Pay Band-3 will be admissible to the Private Secretaries of NHAI subject to they being found clear from vigilance.
- (ii) The Private Secretaries who are granted the Non-functional Grade Pay of Rs.5,400/- in Pay Band-3 will remain in Group 'B' and will continue to be in the Seniority List of the Private Secretaries.
- (iii) Private Secretaries who are placed in the Non-functional Grade Pay will be entitled to the benefit of Pay Fixation under FR22 (1)(a)(2).

*Meeta Singh*  
(MEETA SINGH)  
General Manager (HR/Admn.)-II

To  
All Private Secretaries of NHAI

**Copy to:-**

1. PS to Chairman
2. PS to Member(Admn.) / Member(Fin.)
3. GM (Fin.) / DGM (Admn.) / Manager (Admn.)
4. DDO, NHAI