



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

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No.11041/218/2007-Admn.

24th January 2014

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POLICY MATTER – Technical (149/2014)

[Decision taken in 176th meeting of Executive Committee held on 30.12.2013
vide Agenda Item No.6]

Sub: Maintenance and repair of roads and appointment of Site Engineer.

Following policy circulars have been issued regarding delegation of powers and procedure to be followed with respect to maintenance and repair of roads:

- (i) Policy Matters – Technical (135/2013) dated 31.05.2013
- (ii) Policy Matters – Admn/Finance (88/2012) dated 01.08.2012
- (iii) Policy Matters – Admn/Finance (86/2012) dated 23.07.2012
- (iv) Policy Matters – Admn/Finance (31/2008) dated 01.05.2008
- (v) Policy Matters – Admn/Finance (30/2008) dated 16.04.2008
- (vi) Policy Matters – Admn/Finance (8/2007) dated 13.02.2007
- (vii) Policy Matters – Admn/Finance (123/2006) dated 18.05.2006
- (viii) Policy Matters – Admn/Finance (81/2004) dated 13.04.2004

2. Further, the matter relating to norms for maintenance and repairs, delegation of powers for sanction of maintenance estimates, approval of bids for maintenance works and appointment of Site Engineer for repair works was deliberated in the 176th Meeting of Executive Committee held on 30.12.2013 and the following has been decided:

I. Maintenance of the road where declaration of appointed date is delayed:-

It was decided that in cases where declaration of appointed date are delayed, maintenance of the existing road may be taken up as per the requirement. If the road condition requires renewal with bituminous layer, the same may also be considered. Regional Officer shall provide proper justification for the provisions in the estimate to be sanctioned keeping in view the likely achievement of appointed date and concerned Member shall have the power to decide on the scope of the maintenance estimate.

II. Norms for Maintenance and Repairs:-

It was decided that the norms may be updated based on norms prescribed/ adopted by Ministry for similar type of work. Separate orders will be issued in this regard.

III. Delegation of Powers for sanction of Maintenance Estimates:-

Following Delegation of Power for sanction of maintenance estimates was agreed:-

- a) Regional Officer – Estimated cost within the maintenance norms.
- b) Member concerned with the concurrence of Member (Finance) – Upto Rs.25 crores.
- c) Executive Committee – More than Rs.25 crores.
- d) Revision in Estimate – Any revision in the sanctioned estimate shall be approved at Executive Committee level. However variation in quantities of different items of work within the approved cost may be approved at RO level.

IV. Approval of bids for maintenance works:-

Following Delegation of Power was agreed:-

i)	Lowest bid price is upto 5% above the estimated cost	Regional Officer
ii)	Lowest bid price is more than 5% and upto 15% of above the estimated cost	Member with concurrence of Member (Finance)
iii)	Lowest bid price is more than 15% above the estimated cost	Chairman

Bids may be re-invited in case of single bid. If in re-bidding single bid is received, the same may be approved as per delegation of power as above.

3. In addition to above issues, the matter relating to appointment of Site Engineer for repair works was also deliberated in the 176th Meeting of Executive Committee held on 30.12.2013 wherein it was agreed that RO may engage suitable number of Site Engineers/Supervisors @ one per 50 km or per maintenance contract as the case may be. Accordingly, in partial modification to Policy Circulars (Admn/Fin) No.113/2013 dated 26.4.2013 read with Policy Circulars No.79/2012 dated 4.5.2012, No.19/2007 dated 28.11.2007 and No.95/2012 dated 25.10.2012, the following eligibility criteria and consolidated emoluments have decided for appointment of Site Supervisor and Site Engineer:

Sl.No.	Post	Consolidated Emoluments	Educational Qualification
(i)	Site Supervisor	Rs.25,000/-	For those holding Diploma in Civil Engineer with more than five year's experience.
(ii)	Site Engineer	Rs.30,000/-	For those holding Degree in Civil Engineering with more than one year's experience.

4. This issues with the approval of Competent Authority, NHAI.



(V.K.Sharma)

Chief General Manager (LA & Coord.)

To,

All officers and employees of HQ/ROs/PIUs/CMUs/Site Offices