

भारतीय राष्ट्रीय राजमार्ग प्राधिकरण  
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)  
**National Highways Authority of India**

(Ministry of Shipping, Road Transport and Highways)

जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली-110 075  
G-5 & 6, Sector-10, Dwarka, New Delhi-110075

दूरभाष / Phone: 91-11-25074100/25074200  
फैक्स / Fax: 91-11-25093507 / 25093514  
एक्स. / Extn.: 2223 / 2318 / 2468 / 2553

No. : NHAI/11041/199/2006-Admn.

11<sup>th</sup> September, 2006

**OFFICE ORDER**

Consequent upon approval of the Competent Authority and as a part of institutional strengthening of the Authority, a "Legal and Arbitration Cell" is hereby created.

2. **Functions:**

- (i) To monitor dispute resolution process and outcomes.
- (ii) To advise on general legal issues arising out of dispute redressal and arbitration proceedings
- (iii) To advise on various legal cases pertaining to the contractual matters
- (iv) To vet Bid documents in case there is a deviation from the standard documents.
- (v) To advise on improvements to contract on the basis of the lessons learnt from disputes in the projects
- (vi) To maintain data relating to dispute resolution/arbitration/court cases
- (vii) Appointment and engagement of Arbitrators / DRB Members / techno-legal experts / solicitors and legal counsels, etc.


3. **Composition:**

<u>Name of the post</u>	<u>Number of post</u>
(i) CGM (Legal) will head the Cell	1
(ii) GM (Legal)	1
(iii) DGM (Legal)	1
(iv) DGM (Technical)	1
(v) Manager (Technical)	1
(vi) Manager (Finance)	1
(vii) Manager (Legal)	2

4. The Cell will be shifted from Member (T) NS and located under Member (Administration), and will directly report to him.

5. In order to make this Cell functional, the following officers will look after the functioning of the Cell in addition to their present responsibilities, till further orders.

1. Shri Ashok Kumar, CGM (Tech.)
2. Shri Amarendra Kumar, DGM (Tech.)
3. Shri Mukul Upadhyaya, Officer in Charge (DR&A Cell)
4. Ms. Alpana Dosaj, Manager (Finance)

  
(G.P. Chand)  
GM (Administration)

To,

All officers concerned