



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India

(Ministry of Road Transport and Highways)
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16.7.2012

OFFICE MEMORANDUM

Sub: Channel of submission of files of Technical Divisions

It has been observed that large number of files pertaining to Technical Divisions are being initiated at the level of Manager (Tech.) and routed upwards through DGM/GM/CGM. This leads to repetition of notings on the same issue.

2. In order to avoid unnecessary duplication and reiteration, the work distribution within Technical Division may be taken in such a way so that Manager (Tech.) will submit files directly to GM (Tech.) and DGM (Tech.) will also submit files to GM (Tech.) and no Manager (Tech.) will submit files to DGM (Tech.). This will reduce one level of handling at the headquarters for expeditious disposal of matters.


(P.C. Grover)
CGM (Admn. & HR)

To,

All Officers of NHAI

Copy for information to:

PS to Chairman
PS to Members / CVO
Hindi Officer
Librarian