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# भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

## National Highways Authority of India

(Ministry of Road Transport and Highways)

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No.NHA/11041/08/2010-HR.I

5.9.2012

### OFFICE MEMORANDUM

#### Sub: Channel of submission of files of Technical Divisions

Reference is invited to the OM of even number dated 16.7.2012 (copy enclosed), whereby it was emphasized that in order to avoid unnecessary duplication and reiteration, the work distribution within the Technical Division may be taken in such a way so that Manager (Tech.) will submit files directly to GM (Tech.) and DGM (Tech.) will also submit files to GM (Tech.) and no Manager (Tech.) will submit files through DGM (Tech.).

2. Chairman has observed that the above instructions are still not being complied by many Divisions at HQ and has desired that for expeditious disposal of work, the aforesaid instructions may be strictly complied with by all the Divisions.

3. The CGM concerned of the Division will monitor the compliance of these directives.

Encl:- As above

To,

All Officers of NHA

Copy for information to:

PS to Chairman

PS to Members / CVO

Hindi Officer

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(P.C. Grover)  
CGM (Admn. & HR)