



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

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No.11041/217/2007-Admn

Dated: 22.12.2015

POLICY MATTERS – ADMINISTRATION/FINANCE(166/2015)

Sub: Visits to NHAI HQ and MoRT&H – Reg.

Ref: Policy Circular – Admin/Finance (72/2011), (90/2012) and (156/2014)

It has been observed that the field officers are visiting Headquarters quite frequently. In this regard, the Competent Authorities for sanctioning tour programmes of such officers are advised to restrict the visits to barest minimum in case of absolute necessity as it is affecting progress of works. Also all PDs are advised to remain in their HQs on weekends and holidays unless permitted.

2. It is further reiterated that all staff of NHAI should adhere to Policy Circular 156/2014 dated 28.11.2014 about streamlining the visits to the Ministry. In the modern era of communication, the requirement of physical presence should be kept minimal, as there is huge pendency of work which need to be addressed in a time bound manner.

3. All concerned are requested to adhere to the instruction issued vide above referred circulars.

4. This issues with the approval of Competent Authority.

(A.K. Singh)
CGM (Coord)

To:

All officers and employees of HQ/ROs/PIUs/CMUs/Site Offices