



भारतीय राश्ट्रीय राजमार्ग प्राधिकरण
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India
(Ministry of Shipping, Road Transport and Highways)
जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली-110 075
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NHAI/13013/22/04-05/CMD-CO/DGR (Vol.IV)

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CIRCULAR NO: NHAI/COMMERCIAL OPERATIONS/88

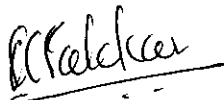
1. This circular is issued in super session of the following circulars:-

NHAI/COMMERCIAL/OPERATION/14 dated 20.2.2003
NHAI/COMMERCIAL/OPERATION/46 dated 13.1.2004
NHAI/COMMERCIAL/OPERATION/63 dated 27.7.2005
2. As per policy of NHAI fee collection on all sections of National Highways is to be undertaken through ex - servicemen/agencies sponsored by Director General Resettlement (DGR) till implementation of Operate, Maintain and Transfer (OMT) concept. In order to enter in to an agreement with DGR sponsored ex-servicemen/agencies for fee collection, a revised draft contract document is enclosed.
3. **Selection procedure of ex-servicemen -:**
 - a. Each PIU/CMU must ensure commencement of selection procedure of ex-servicemen/agencies at least 120 days prior to likely day of commencement of fee collection at the stretch.
 - b. In case of replacement of an existing agency due to its unsatisfactory performance, selection procedure of new agency must be initiated immediately on receipt of directions from Head Office without any delay and must ensure engagement of new agency within the time prescribed by Head Office.
 - c. Project Director of the PIU/CMU will seek sponsorship of 5-7 ex- servicemen from DGR by providing name of the section, location of fee plaza, likely day of commencement of fee collection/engagement of the agency, requirement of man power etc. at the address mentioned below, under intimation to Head Office -:

Director (Self Employment)
Directorate General of Resettlement (DGR)
Ministry of Defence, Govt. of India
RK Puram, West Block -IV,
New Delhi - 110066
Tel. 26192356
 - d. A locally constituted committee may judge the suitability of ex-servicemen sponsored by DGR comprising of the following members:
 - (i) Project Director of the concerned PIU/CMU as Chairman.
 - (ii) Project Director of the adjacent PIU/CMU as Member.
 - (iii) Manager (Tech) of the concerned PIU/CMU as Member.
 - (iv) A representative from finance division of the concerned PIU/CMU.

- e. While inviting offers from the sponsored ex-servicemen the following documents/information for bidding must be made available to the sponsored ex-servicemen.
- (i) A copy of draft contract.
 - (ii) As wage structure prescribed by DGR is to be paid; wage structure need not be mentioned in the bid, only service charges are to be quoted between 14% to 20%.
 - (iii) Selection will be based on suitability of ex-servicemen to be judged during interview with the committee and service charges quoted.
 - (iv) Sponsored ex-serviceman has to appear for the interview in person, representative of the agency will not be allowed to appear for the interview.
 - (v) Identity Card and proof of DGR registration to be brought by the ex-servicemen for interview.
4. Initial duration of the contract would be for one year.
 5. Committee formed is empowered to take a final decision in selection of ex-serviceman/agency based on suitability of the ex-serviceman agency and service charges quoted.
 6. Names of the selected ex – serviceman must be informed to DGR and Head Office immediately.
 7. For sections already under tolling, proposal for continuation /discontinuation of contract with ex-serviceman/agency must be sent 45 days before expiry of the contract along with clear recommendations and detail of internal control system in place at PIU level in accordance with circular no. NHAI/COMMERCIAL OPERATION/47 dated 19.10.2005 and their reports.
 8. PD must ensure compliance of all laid down instructions (copy enclosed) circulated vide circular no 78 dated 25.7.2006, also made a part of the revised contract document, by the selected ex-servicemen to ensure effective plaza management and maximum collection.
 9. The revised contract documents circulated with this circular is applicable not only for new contracts, but also for already running contracts at the time of extension of the contract.

This issues with the approval of Competent Authority.



(R C Palekar)
General Manager (CO)

Encl: As above

To
All PIU's/CMU's

Copy to:

1. All Members/CGMs/CVO
2. All GMs
3. PS to Chairman
4. Director (Self Employment) Director General Resettlement, Government of India, Ministry of Defence, New Delhi
5. Librarian