



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India

(Ministry of Road Transport and Highways)

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NHAI/13013/CMD-CO/ Tolling Options /08-09

21st October 2009

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CIRCULAR NO: NHAI/COMMERCIAL OPERATIONS/109

Sub.: Guidelines for procurement of collection agencies through Competitive Bidding System.

As per present policy of NHAI, the user fee collection on all the section of National Highways, except BOT projects, were being under taken through Ex-servicemen Agencies sponsored by Director General of Resettlement only till the implementation of OMT concept. But now Chairman NHAI has been designated as the Competent Authority to decide the mode of departmental collection in case the performance of the selected mode is not satisfactory or there is no response to a particular mode. **The modes recognized as of now for user fee collection on Public Funded Projects & BOT Annuity Projects are:-**

- (a) By engaging DGR Sponsored Agency.
- (b) Through Private Contractor by calling competitive bids and
- (c) On OMT Concept basis.

The procedure of engaging the agency through DGR is already circulated vide our circulars 88 dated 15.06.2007, 106 dated 23.09.2009 and 108 dated 14.10.2009.

In order to enter into a contract with Private Contractor through open bid system, a draft bid document is enclosed. The blanks in the draft document are to be filled in by the RO/PD office.

Procedure for procurement of Private Contractor for User Fee Collection:

- (i) The process of procurement of Private Contractor for user fee collection by calling competitive bids is to be started with immediate effect.
- (ii) The user fee collection through Private Contractor by calling competitive bids would be a policy of NHAI by default and in case of failure due to any reason in procurement of the agency the second option of collection through DGR will be utilized as per the procedures already laid down till the Road Section is transferred to OMT concessionaire.
- (iii) The bids as provided in the draft bid document will be invited by the Project Director. The submission of bid would be at two places -
 - (a) In the office of RO concerned.
 - (b) In the office of Project Director concerned. The bids will be opened in the office of RO.

- (iv) The complete bid document should be made available on the web site well in time as well as in the office of RO, CGM concerned and PIU /CMU concerned and the process should start as per schedule given in the NIQ.
- (v) The constitution of the committee for evaluation of the bid would be same as provided in our latest circular 108 dated 14.102009.
- (vi) All the blanks of the draft bid document will be filled in by the Project Director/RO.
- (vii) The Potential Collection [**PC**] for a particular plaza for 12 months would be fixed at the level of RO and the following points may be considered while fixing the **PC** of a plaza. The data in this regard shall be provided by the PD:
 - i. Actual annual collection during 12 months or the actual period of collection which ever is less preceding the month of invitation of Bid –Say (**X**)
 - ii. Add 20% of **X** for extra concession / uncontrolled violation by the commuters—Say (**Y**)
 - iii. Deduct the expenditure on tolling (amount paid to collection agency for collection work and the miscellaneous expenditure directly related to fee collection) – Say (**Z**)
 - iv. The potential collection may be $PC = [X+Y-Z]$.
- (viii) For the purpose of calculation of the bid security and the net worth, the Potential Collection of the plaza will be considered.
- (ix) If the highest bid is found less than the **PC**, the proposal would be submitted to the Headquarter with clear recommendation of the Evaluation Committee by the RO concerned. In that case the decision of award or re-invitation would be taken at HQ Level.
- (x) PD concerned is authorized to sign the contract on behalf of NHAI.
- (xi) The duration of the contract would be maximum for 3 years but if the road section is likely to go for six laning or to OMT Concessionaire, the RO may reduce the duration in the bid accordingly in consultation with the Headquarter. The CGM, RO concerned committee is empowered to take final decision to award the work to the H₁ bidder based on recommendation of the Evaluation Committee,, provided the highest bid is not less than the estimated potential collection (**PC**) of the plaza.
- (xii) The name of the selected bidder would be informed immediately to the Headquarter with specific details like the calculation of PC.

(xiii) In first phase, the plazas as per list enclosed as Annex-A will be taken up for inviting competitive bid with immediate effect. The fore closer of the contract in such cases will be done as per the provisions of the contract. The remaining plazas will be taken up subsequently after expiry of the existing contract where the DGR Agencies are running satisfactorily, if not other wise directed by HQ, for engagement of Private Contractor through competitive bid. The process of inviting bid should be started well in advance so that the new agency is in place before the expiry of the contract with the existing agency.

Rajesh Poonia
21.4.09

Rajesh Poonia
General Manager (CO)

To
All PIU's/CMU's

Copy to:

1. All Members/CGMs/CVO
2. All GMs
3. PS to Chairman
4. Director (Self Employment) Director General Resettlement, Government of India, Ministry of Defence, New Delhi
5. Librarian

LIST OF PLAZAS WHERE THE % age OF ESM ARE LESS THEN 65 %

Sr.No.	NH No.	Name of PIU / CMU / PLAZA	Length Km
Bhilwara (Sh. Rakesh Gupta)			
1	8	Kanwalias	101.000
2	8	Jojro Ka Kheda	82.900
Udaipur (Sh. A. K. Jain)			
3	8	Paduna	70.000
4	8	Khandi Obri	40.180
Bhwneshwar (Sh. Aditya Kumar Ray)			
5	5	Manguli	70.000
6	5	Panikholi	70.000
7	5	Gangapada	65.000
Chitradurga (Sh. V. Chinna Reddy)			
8	4	Karjeevnahally	60.000
9	4	Guilalu	57.000
Chittorgarh (EW) (Sh. R. C. Mehta)			
10	76	Bassi	53.000
11	76	Aroli	54.000
12	76	Dhaneshwar	53.500
Allahabad (Sh. P. C. Arya)			
13	2	Lalanagar	72.389
14	2	Shastri Bridge	
15	27	Naini Bridge	
Kanpur (Sh. S. K. Mishra)			
16	2	Purwameer	51.500
Vishakhapatnam (Sh. V. A. K. Padmanabha Rao)			
17	5	Vemapadu	89.270
18	5	Chilakapalem	48.000
Vijaywada (Sh. I. G. Reddy)			
19	5	Pattipadu	39.100
20	5	Kalaparuru	39.100
Rajamundry (Sh. I. G. Reddy)			
21	5	Tanuku	107.611
22	5	Krishnavaram	84.400
Hyderabad (Sh. I. G. Reddy)			
23	7	Manoharabad	103.076
Ghaziabad (Sh. R. K. Chawla)			
24	24	Dasna	32.245

List of plazas having history of poor management by successive DGR Agency

Sr.No	NH NO.	NAME OF PLAZA	NAME OF PIU/CMU	LENGTH KM
1	2	Srinagar	Faridabad	90.100
2	2	Mahuan	Faridabad	90.100
3	2	Garui	Durgapur	116.486
4	2	Sikandra	Kanpur	61.000
5	2	Semera	Agra	72.940
6	2	Tundla	Agra	31.500
7	2	Anantram	Agra	72.825
8	25	Nawabganj	Lucknow	48.000

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