



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India
(Ministry of Road Transport & Highways)

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All PIU/CMUs
NHAI

Circular no. NHAI/Commercial Operations/11

Sub: Delegation of Authority for recurring expenditure on management of toll plaza for collection of fee

Following authority is delegated to the Project Director on above subject:

Payment to the personnel engaged in management of toll plaza/booths

In all cases of departmental fee (toll) collection by engaging ex-servicemen agencies sponsored by DGR, concerned PIU/CMU is empowered to specify such number of manpower for management of toll plaza to be engaged through the ex-servicemen agency which are considered necessary and enable all available lanes to functions efficiently throughout 24 hours. A proper record of their attendance reflecting nature of deployment may also be kept necessarily at the administrative office of toll plaza.

Scale of the payment to be made the manpower to be engaged by the agency will be governed by the guidelines issued by DGR from time to time.

(a) Jeep/Van/Car Hiring Charges, Expenses on Deployment of local police, Electricity and Diesel Consumption on Generator :

Concerned PIU/CMU may incur all recurring expenses on the management of toll plaza like electricity, water, diesel, expenses on deployment of local police, ticket printing expenses, jeep hiring charges.

Toll Tickets (Computerised) Rs. 30000 pm:

Concerned PIU/CMU may organize printing of tickets having pre-printed serial number and should keep the tickets preferably in their custody and issue such tickets on regular basis to the toll collecting agency through consultant, if any. Proper records of used/unused tickets received and issued must be kept updated at all times. Being a recurring expenditure, the authority to incur the expenditure is covered under paragraph 2 (a)

3. General Guidelines:

Head of the PIU/CMU is expected to incur all such expenditure in a business like manner and judiciously following established procedure of incurring such expenditure by calling at least minimum three quotations.

4. Agreement to be entered into with ex-service men agency

A copy of the agreement recently vetted legally by M V Kini & Co, empanelled advocate and entered into on 21.9.2002 with Jaipur Ex-servicemen Welfare Society Ltd on Ghaziabad-Hapur section including Hapur bypass on NH-24 is enclosed. In the agreement with JEWCS Ltd, concerned PIU/CMU may carry such amendment as are considered necessary to further improve the same after vetting by a local legal advocate experienced in contract management and/or labour laws.

This issues as per approval of Competent Authority.

Please acknowledge and ensure compliance.


(M M Lohia)

GM (Commercial Operations)

Copy submitted to

Members/CGMs/CVO

GMs at HQ

PS to the Chairman