



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली - 110 075

G-5 & 6, Sector-10, Dwarka, New Delhi-110075

दूरभाष / Phone : 91-11-25074100/25074200

फैक्स / Fax : 91-11-25093507 / 25093514

NHAI/Legal/Misc-8/2012

24th August, 2012

CIRCULAR

Sub: Expeditious processing of bills of Law Firms/Advocates.

In order to streamline and cut inordinate delays in processing of bills of Law Firms/Advocates, the Competent Authority has decided that henceforth, for every case, two files shall be maintained. In first file, all correspondence records, note sheets etc are to be kept and the second file may be exclusively made containing the original approval of Competent Authority for engagement of the Law Firms/Advocates and sanction of their professional fee and other charges etc, and bills for payment may be processed through the second file. The work on original first file may be carried on unhindered in the respective Divisions and same need not be insisted upon by the Finance Division, which has no correlation/relevance with the payments of fee of Law Firms/Advocates.

2. Hence, the bills of Law Firms/Advocates for payment may be, henceforth, processed expeditiously on the basis of second file, which shall be containing the original sanction/approval of Competent Authority so as to ensure timely payment to Law Firms/Advocates.

3. This issues with the approval of Competent Authority.


(P C Grover)
CGM(Legal/HR)

To,

All Officers at HQs,
All ZOs/ROs/SLOs/PIUs/CMUs/SPVs

Copy for information to: PS to Chairman