



**भारतीय राष्ट्रीय राजमार्ग प्राधिकरण**  
(सड़क परिवहन और राजमार्ग मंत्रालय)  
**National Highways Authority of India**

(Ministry of Road Transport and Highways)

जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली - 110 075

G-5 & 6, Sector-10, Dwarka, New Delhi-110075

No. 11041/217/2007-Admn

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13<sup>th</sup> January 2010

**POLICY MATTERS – ADMINISTRATOIN/FINANCE [62/2010]**

(Decision taken on DR & A Cell's File No. NHA/DR & A Cell/ARB(C-7)/2009)

**Sub.: Fee of Arbitrators in case of Civil Engineering Construction Contracts/  
Supervision Consultant.**

In supercession of Policy Circulars No. 37/2003 dated 27.03.2003, No. 86/2004 dated 31.05.2004, No. 125/2006 dated 02-08-2006 and No. 21/2008 dated 07.01.2008, it has been decided that the fee and other charges payable to an Arbitrator in arbitration case shall be as given in the schedule below:-

S. No.	Particulars of fee and other charges	Schedule Amount payable per Arbitrator/ per case
1.	Arbitrator fee	Rs.15,000/- per day subject to a maximum of Rs.4 lacs or Rs.2.5 lacs (lump sum) subject to publishing the Award within 12 months.
2.	Reading Charges	Rs.15,000/-
3.	Secretarial Assistance and Incidental Charges (telephone, fax, postage etc.)	Rs.20,000/-
4.	Charges for Publishing/ declaration of the Award	Rs.20,000/-
5.	Other expenses (As per actuals against bills subject to maximum of the prescribed ceiling given below)	
	Traveling Expenses	Economy class (by air), First class AC (by train) and AC car (by road)
	Lodging and Boarding	(a) Rs.15,000/- per day (in metro cities) (b) Rs.7,000/- per day (in other cities) (c) Rs.3,000/- per day, if any Arbitrator makes their own arrangements.
6.	Local Travel	Rs.1,500/- per day
7.	Extra charges for days other than hearing/ meeting days (maximum for 2 days)	Rs.3,500/- per day
Note:-	1. Lodging, boarding and traveling expenses shall be allowed only for those members who are residing 100 kms. away from place of meeting. 2. Delhi, Mumbai, Chennai, Kolkata, Bangalore and Hyderabad shall be considered as Metro Cities.	

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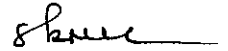
2. Since the fee structure has to be agreed to by both the parties (i.e. NHAI and the Contractor/Supervision Consultant), the above fee structure may also be got accepted by the respective Contractors/Supervision Consultants through Supplementary Agreement. It has also been decided that in exceptional cases, such as cases involving major legal implications/wider ramifications/higher financial stakes etc., a special fee structure could be fixed in consultation with the Contractor/Supervision Consultants and with the specific approval of the Chairman, NHAI before appointment of the Arbitrator.

3. A draft Supplementary Agreement incorporating the above provisions is enclosed as **Annexure**. The concerned Member/CGM may ensure that this is strictly adhered to.

4. The above fee schedule shall be applicable to all arbitration cases where the earlier Supplementary Agreement has been signed, and, where the Supplementary Agreement has not been signed, the fee schedule shall be applicable w.e.f. the date of issue of this Circular.

4. In case of future contracts, the fee structure may be included as part of the Bidding Documents/Contractor Documents and the acceptance of the above fee structure by the Contractors/Supervisions Consultants may be kept as a precondition for signing the contract.

5. This issues with the approval of Chairman, NHAI.



(S.K. Nirmal)

Chief General Manager (Coord)

1. PS to Chairman
2. PS to All Members
3. PS to All CGMs/CVO
4. All GMs/DGMs/Managers
5. All PIUs/CMUs/SPVs
6. Librarian/Hindi Officer

**SUPPLEMENTARY AGREEMENT**

This Supplementary Agreement is made on this \_\_\_\_ day of \_\_\_\_\_, 2009 between the **National Highways Authority of India**, (hereinafter referred to as the NHAI), a body corporate constituted under Sec. 3 of the National Highways Act, 1988, which expression shall, unless repugnant to the context, include its successors, administrators having its office at G5 & 6, Sector-10, Dwarka, New Delhi – 110 045.

AND

\_\_\_\_\_ having its office at \_\_\_\_\_, which expression shall, unless, repugnant to the context, include its successors, administrators, assigns and heirs (hereinafter referred to as the CONTRACTOR).

WHEREAS, NHAI has entered into an Agreement dt \_\_\_\_\_ with the CONTRACTOR for \_\_\_\_\_ (hereinafter referred to as the CONTRACT).

AND WHEREAS, the said CONTRACT contains an arbitration clause for referring the dispute between the parties arising out of the said contract to the Arbitral Tribunal for resolution in accordance with the procedure laid down therein.

AND WHEREAS, the said arbitration Clause does not contain any provision regarding the remuneration to be paid to the Arbitrators by the parties thereby leaving the matter at the discretion of the Arbitral Tribunal.

AND WHEREAS, the parties are desirous that the remuneration and other expenses payable to the Arbitrators should be fixed by the parties by mutual consent.

NOW THEREFORE, the parties have mutually agreed as follows:

1. That the maximum limit for fee payable to each Arbitrator per day shall be Rs.15,000/- subject to a maximum of Rs. 4 lacs per case or Rs. 2.5 lacs (lump sum) subject to publishing the Award within 12 months. 12 months will be reckoned from the date of first meeting.
2. That each Arbitrator shall be paid a reading fees of Rs. 15,000/- per case.
3. That, each Arbitrator shall be paid Rs. 20,000/- towards secretarial assistant and incidental charges (telephone, fax, postage etc.) per case.
4. That other expenses based on actual against presentation of bills, shall also be reimbursed to each Arbitrator subject to the following ceiling (applicable for the days of hearing only).
  - (i) Traveling expenses – Economy class (By Air), First class AC (By train) and AC car (By road).

(ii) Lodging and boarding – Up to Rs. 15,000/- per day in Metro cities (Delhi, Mumbai, Chennai, Kolkata, Bangalore & Hyderabad), up to Rs. 7,000/- per day in other cities OR Rs. 3,000/- per day if any Arbitrator makes his own arrangement.

(iii) Local travel – Rs. 1,500/- per day.

5. Charges for publishing the Award – Maximum of Rs. 20,000/-.

6. Extra Charges for days other than hearing/meeting days (maximum for two days) – Rs. 3,500/- per day.

7. That in exceptional cases, such as cases involving major legal implication/ wider ramification/higher financial stakes etc. a special fees structure could be fixed in consultation with the Contractor/Supervision Consultant and with the specific approval of the Chairman, NHAI before appointment of the Arbitrator.

8. That this Supplementary Agreement shall be deemed to be an integral part of the contract as if the parties had signed the same at the time of signing the main Contract.

IN WITNESSES WHERE OF the parties have signed this Supplementary Agreement on the date above mentioned in the presence of the witnesses.

For and on behalf of NHAI

For and on behalf of

Witnesses:

DIRECTOR (PROJECTS)

Witnesses:

1.

1.

2.

2.