



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India

(Ministry of Shipping, Road Transport and Highways)

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No. 11041/21/2005-Admn.

March 14, 2006

POLICY CIRCULAR: ADMINISTRATION/FINANCE (118 /2006)


(Approved taken on file No. 11041/30/2003-Admn III)

Sub: Payment of Legal Charges

Reference Policy Circular Administration/Finance (76/2004) dated 01st March , 2004 regarding payment of Legal Charges.

It has been decided to revise the schedule of fee payable to advocates/law firms. The revised Schedule of Fee is enclosed. Wherever the maximum and minimum fee is prescribed, the fee will be payable at the minimum of the rate. However, GMs/CGMs at HQs may decide an amount within the range prescribed with recording the reasons. Beyond the range prior approval of the Competent Authority shall be required.

This issues with the approval of Chairman.


(G.P. Chand)
General Manager (Admn.)

To :

- 1 PS to Chairman
- 2 PS/PA to all Members/CGMs/CVO
- 3 All GMs /DGMs
- 4 All Project Directors
- 5 Managers (Admn.)/Hindi Officer/DDO/Librarian

SCHEDULE OF LEGAL

S.No.	Legal issues	Revised recommended Schedule of Fee (Min. -Max)
1	Appearance in Supreme Court for writs, civil or criminal revisions / appeals etc.	Rs. 4500- 7500/- per case per appearance
2	Appearance in High Court for writs, civil or criminal revisions / appeals etc.	Rs. 2500- 3500/- per case per appearance
3	Appearance in City Civil Court/Session Courts/Consumer Courts, Appellate Tribunals	Rs. 1500-3500/- per case per appearance
4	Appearance in Small Cases court	Rs. 1000-1500/- per case per appearance
5	Appearance before other authorities/Tribunals/ EO/Labour Court except arbitrators	Rs. 1500-4000/- per case per appearance
6	Appearance before arbitrators	Rs 5000/- per case per appearance irrespective of nos. of legal counsellors appearing before AT.
7	Fee for drafting of statement of claims / counter claim in Arbitration	Rs. 2500 -15000/- (max.) as per work involved.
8	Vetting documents/ conveyancing of agreements / deeds	Rs. 2000/- to Rs. 15000/- (Max) as per work involded
9	Consultation/Conference (per hour) a. In office of counsel b. Any other place c. Site Inspection	Rs.500-100/ per hour Rs.750-1500/- per hour Rs.1000-2000/- per hour (Plus conveyance allowance)
10	Drafting replies, Rejoinders/ Affidavits for Courts/Tribunals/Authorities/ legal opinions	As per work involved subject to minimum of Rs. 7500 to 20000/- depending upon work
11	Drafting, settling and filing of civil suit / recovery suits.	
12	Drafting, settling and filing of writ petition / appeals / revisions	
13	Arbitration petition revisions and appeals (within proceedings of arbitration)	Rs. 1500/-
14	Issuing Notices in civil / criminal/ labour / arbitration / E.O. matters and replies	Rs. 2500/- to 5000 depending upon work.

CONDITIONS

- a. Whenever a Sr. Counsel (outside panel) is to be engaged, his charges shall be payable separately, including for conference, drafting, appearance etc. directly to the Counsel. Specific approval of the Competent Authority shall be required for the induction of Sr. Counsel (outside panel)
- b. Whenever cases are filed in one and the same Court and if there are more than five cases on one day in the same court in same Session, charges for appearance will be full rates for the first five cases and 50% of the remaining cases.
- c. Conveyance charges shall be as per actuals.
- d. All out of pocket expenses shall be extra.
- e. Adjournment Charges of Rs. 700/- will be charged only when the Court does not sit in Civil Court. In Criminal Courts, fees are chargeable in full rates.