



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण  
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)  
**National Highways Authority of India**

(Ministry of Shipping, Road Transport and Highways)

जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली-110 075

G-5 & 6, Sector-10, Dwarka, New Delhi-110075

No. 11041/217/2007-Admn.

दूरभाष / Phone: 91-11-25074100/25074200

फैक्स / Fax: 91-11-25093507 / 25093514

एक्स. / Extn: 2223 / 2318 / 2468 / 2553

December 24, 2010

**POLICY MATTER : ADMINISTRATION/FINANCE (70/2010)**

(Decision taken on File No. NHA/DR&A Cell/Advocate/2010)

**Sub: Schedule of Fee for Legal Charges to Advocates/Techno Legal Experts/Law Firms**

In supercession of the Policy Circular (Admn./Fin.) No.118/2006 dtd. March 14, 2006 and Policy Circular (Technical) No.69/2006 dtd. August 17, 2006 on the subject, the revised "Schedule of Fee" payable to Advocates/Techno Legal Experts/Law Firms is enclosed herewith at **Annex-I** for strict compliance. However, in exceptional circumstances, wherever the higher charges beyond the "Schedule of Fee" is warranted, specific **prior approval** of the Chairman shall be obtained invariably.

2. The Schedule of Fee come into force with immediate effect.
3. This issues with the approval of Chairman.

  
(SS Nahar)  
Chief General Manager (Coord)

Encl: As above

To:

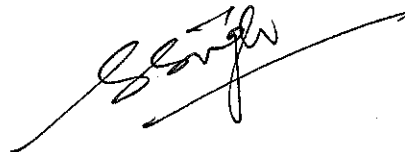
- 1 All Members/CVO/CGMs at HQ
- 2 All GMs/DGMs/Mgrs at HQ
- 3 All ROs/PIUs/CMUs, NHA
- 4 Librarian/Hindi Section
- 5 PS to Chairman

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**SCHEDULE OF LEGAL FEES**

S.No.	Legal Issues	Schedule of Fee
1.	<b>BEFORE SUPREME COURT:</b>	
a.	<b>In writs, civil or criminal revisions/appeals/ Arbitral Matters etc.:</b>	
i.	Appearance	Rs.7,500/- per case per appearance
ii.	Drafting of Special Leave Petition/ writ/ counter affidavit/ rejoinder/ appeal/ interim application/ reply to interim application/ affidavit/ rejoinder to the application, etc.	Rs.35,000/- (Lump sum)
b.	Filing of caveat	Rs.7,500/- per caveat
c.	Fee payable to Advocate on Record.	Rs.8,000/- per case
2.	<b>BEFORE HIGH COURT:</b>	
a.	<b>In writs, civil suit/ counter claims or civil or criminal revisions/appeals/ petitions/ Arbitral Matters/ any other petition etc.</b>	
i.	Appearance	Rs.5,500/- per case per appearance
ii.	Drafting of writs/ counter affidavit/ rejoinder, civil suit/ written statement/ replication or civil or criminal revisions/appeals/ petitions / reply/ appeal/ interim application/ reply to interim application/ affidavit/ rejoinder to the application/ any other petition etc.	Rs.30,000/- (Lump sum)
b.	Filing of caveat	Rs.5,500/- per caveat
3.	<b>BEFORE DISTRICT COURTS:</b>	
i.	Appearance before District Court/ City Civil Court/ Consumer Court/ Small Causes Court/ Appellate Tribunal	Rs.4,000/- per case per appearance
ii.	Drafting of civil suit/ written statement/ replication or civil or criminal revisions/appeals/ petitions / etc./ or any other petition/ reply/ appeal/ interim application/ reply to interim application/ affidavit/ rejoinder to the application etc.	Rs.30,000/- (Lump sum)
4.	<b>Before any other Authorities/ Tribunals/ Commission/ Forum/ EO/ Labour Court/CIC etc.</b>	
i.	Appearance	Rs.4,500/- per case per appearance
ii.	Drafting of petition/ reply/ rejoinder/ appeal/ interim application/ reply to interim application/ affidavit/ rejoinder to the application etc.	Rs.25,000/- (Lump sum)
5.	<b>BEFORE ARBITRAL TRIBUNAL ( CIVIL ENGINEERING CONTRACTS):</b>	
i.	Appearance	Rs. 10,000/- per case per appearance irrespective of nos. of legal counsels appearing before Arbitral Tribunal.
ii.	Drafting of Statement of Claim/ Statement of Defense/ rejoinder/ Interim application/ reply to interim application/ affidavit/ rejoinder to the application etc.	Rs.7,500/- per claim.
iii.	Written Synopsis	Rs. 2,500/- per claim



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**Schedule of Fee**

6.	<b>TECHNO LEGAL EXPERT (BEFORE ARBITRAL TRIBUNAL)</b>	
i.	Appearance	Rs. 10,000/- per hearing
ii.	Drafting of claims/ counter claims/ rejoinder/ statement of defence/ Interim application/ Reply to interim application/ Affidavit/ Rejoinder to application and agreement etc.	Rs. 10,000/- per claim
iii.	Study of documents	Rs. 5,000/- per claim
iv.	Conference with client's representatives / Legal Counsel	Rs. 7500/- prior to date of hearing
v.	Clerical charges	10% of per day hearing
vi.	Service Tax	As applicable
vii.	Miscl. Expenses such as photocopy, power point presentation etc.	As per actual.
	<b>OTHER LEGAL WORKS</b>	
7.	Vetting of documents/ Conveyance deed/ any other agreements/deed etc.	Rs.5,000-Rs.20,000/ (Max.) as per work involved (per document)
8.	Drafting of legal opinion/ brief for legal opinion/ notices/ reply to notice	Rs.5,000-Rs.20,000/- (Max.) as per work involved
9.	<b>Consultation/Conference</b>	
a.	In the office of counsel	Rs.1,500/- per hour
b.	Any other place	Rs.2,000/- per hour (Plus conveyance allowance as per actuals)
c.	Site Inspection (time spent also to include travel time)	Rs.2,500/- per hour (Plus conveyance allowance as per actuals)
d.	Conference with Senior Counsel (i) Before Supreme Court (ii) Before High Court (iii) Before District Court (iv) Before any other Authorities/ Tribunals/ Commission/ Forum/ EO/ Labour Court/CIC etc. (v) Before Arbitral Tribunal (Civil Engineering Contracts)	Rs. 3,000/- per hour Rs. 2,500/- per hour Rs. 2,000/- per hour Rs. 2,000/- per hour Rs. 2,500/- per hour
10.	<b>LAND ACQUISITION MATTERS:</b>	
	<b>Before Arbitrator appointed by Central Govt. :</b>	
i.	Appearance	Rs.1,500/- per case per appearance and maximum of Rs.7500/- for 5 or more cases clubbed together.
ii.	Drafting of petition/ reply/ rejoinder/ affidavit/ interim application/ reply to interim application/ additional affidavit/ rejoinder to the application etc.	Rs.15,000/- (Lump sum)

**Notes:**

- In case an advocate is required to undertake an outstation journey in connection with any matter of NHA, he shall be entitled to a sum of Rs. 10,000 per day for Sr. Advocate and Rs. 5,000/- per day for Junior Advocate over and above fee payable to him. For the day spent in traveling, he would be entitled to get 50% of the fee admissible for outstation visit. Lodging, boarding, traveling and local travel expenses will be allowed only for those Counsels who are one hundred kms. away from their HQ's to the place of meeting.




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2. The charges applicable during outstation journey, for Techno Legal Experts and Legal Counsels, will be as per schedule given below:-

Traveling Expenses	Economy class (by air), First class AC (by train) and AC car (by road)
Lodging and Boarding	(a) Rs. 15,000/- per day (in metro cities) (b) Rs. 7,000/- per day (in other cities) (c) Rs. 3,000/- per day, if any Advocate/ Techno Legal Expert makes their own arrangements.
Local conveyance	Rs. 1,500/- per day

2. Whenever a Sr. Counsel is to be engaged, his charges shall be payable separately, including for conference, drafting, appearance, etc. directly to the Counsel. Specific approval in writing of the Competent Authority for engagement of the Sr. Counsel shall be required.
3. Whenever the cases are filed in one and the same Court and if there are more than one case on one day in the same court in same Session, charges for appearance will be full rates for the first three cases and 50% of the remaining cases.
4. Charges for photocopying, typing, binding, courier/ postage charges, etc. shall be paid as per actuals.
5. All out of pocket expenses, including service tax at applicable rates, shall be payable in addition to the above rates.
6. Adjournment Charges shall be payable @ 50% of the appearance fee only when the Court does not sit. This shall be applicable for non effective hearing in the Courts.

  
(SS Nahar) 24/12/10

Chief General Manager (Coord)