



भारतीय राश्ट्रीय राजमार्ग प्राधिकरण
(पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय)
National Highways Authority of India
(Ministry of Shipping, Road Transport & Highways)
G-5 & 6, Sector-10, Dwarka, New Delhi-110075

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No.11041/21/2006-Admn.

Dated 22.2.2006

POLICY MATTERS – ADMINISTRATION/FINANCE (116/ 2006)


(Decision taken on Finance Division file no. NHAI/F&A/
Loans/11033/ADB/Surat-Manor)

For execution of various Externally Aided Projects under NHDP, National Highways Authority of India have been receiving Loans either from ADB (direct Loan) or from Government of India. In addition NHAI has also borrowed fund in the form of Bonds from the public in general. All these Loans/ borrowing have to be repaid as per the terms and conditions of the sanction orders and terms of borrowings. To maintain proper records of these loans/borrowings and timely repayment without any default, following procedures is to be followed.

2. A Loan Register is to be maintained for each type of loan which should reflect generally following details:-

- (a) Amount of Loan sanctions and validity of loans with details of projects
- (b) Date of withdrawal of Loan
- (c) Terms of Repayment, rate of interest and commitment charges, if any.
- (d) Schedule date of repayment and interest
- (e) Actual Date of repayment with interest.
- (f) Amount of installment of repayment and interest

3. The above register shall be prepared and maintained by the officer in charge in Finance Division and the contents will be verified by DDO and will be countersigned by GM (Finance).
4. To ensure timely repayment of loan and interest and availability of adequate fund, a statement indicating the Principal amount of installment and interest due thereon shall be prepared by the officer in charge and in his absence by DDO atleast two weeks in advance from the due date of payment and the same shall be submitted to GM (Finance) for timely monitoring and for taking necessary action.
5. This issues with the approval of Chairman.



(G.P.Chand)

General Manager (Admn)

All Members
All CGMs/CVOs/GMs
All DGMs/Managers
All PIUs/CMUs/SPVs

Copy for information to-
PS to Chairman
Librarian/Hindi Officer
Director, RAP,NHAI