



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport and Highways)

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NHAI/ Policy Guidelines/ Consultants/2019

No. 9.2.28/2019 Dated the 22nd October, 2019

[Decision taken on File No. NHAI/11041/280/2018/Coord.]

Sub: Instructions for clearing the pending undisputed payments of Consultants & Contractors/ Concessionaires and ensuring timely release of payments in future.


Complaints have been received by Chairman/ Members from various stakeholders (Consultants & Contractors/ Concessionaires) about non-payment of their undisputed payments/ bills. The matter has been viewed very seriously by Chairman. Accordingly, the following instructions are issued for strict compliance:

- (i) All ROs/ PDs are directed to ensure payment of undisputed claims/bills, as per the contractual provisions, within next 5 working days from the date of issue of this circular and give a confirmation in this regard to Member concerned. In case of any hurdle, the same shall be brought to the notice of Member concerned immediately. In future, the bills received will be tracked datewise alongwith date of payment by suitably modifying the Bill Tracking System and action will be taken on the concerned for delays in making payments, without valid reasons.
- (ii) As instances have come to the notice that the payments are getting delayed for want of revised sanction of project expenditure/ budget, the last date for getting revised sanction/ budget has been extended upto 30.11.2019 so that the pending payments are cleared. Further, CGM(T) concerned at HQ and CGM(F), Shri. Madhup Kumar are designated as Nodal Officers for resolving all sanction/ budget related matters before 30.11.2019. It is their personal responsibility to issue the revised sanction/ budget, duly getting the orders of CA, if required, on the files by hand.
- (iii) The guidelines for timely processing of EOT cases in Consultancy Contracts were issued vide Policy Circular (Tech/155/2014) dated 09.05.2014 and the revised Delegation of Powers were notified vide Policy Guidelines (18.24/2017) dated 21.08.2017. Despite these guidelines, delays are still occurring in approval of EOTs of Consultants resulting thereby in non payment of amounts due to them, which are billed as per actuals by them. Therefore, the following decisions have been taken.

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- (a) Pending approval of EOT to the Consultancy Contract, the amount due to the Consultant for overstay on the project which is billed as per actuals may be paid without linking the same with approval of EOT of Consultants and/or approval of EOT of Contractor/ Concessionaire.
- (b) Member concerned will issue a warning to the concerned officer(s) for delay in granting approval of EOT. The files dealing with the extensions of Consultants shall not move back & forth between PD/RO/Tech. Divisions & Fin. Division. If observations could not be sorted out after conveying them once to the concerned, Member(s) concerned should sort out and take decisions.
- (iv) These instructions will also be placed on website of NHAI for information of Consultants and Contractors/ Concessionaires, who may approach Member concerned directly in case of any impediments/delays in payments. Chairman also instructed that if any case of pending payment comes to his notice w.e.f. 04.11.2019, stern action will be taken on the concerned officer(s) including issue of recordable warning, levy of penalty, etc.

2. This issues with the approval of Chairman.


22/10/19
(Sanjeev Sharma)
GM (Coord.)

All ROs & PDs

Copy to:

- (i) All Members/ CVO
(ii) All CGMs/GMs at HQ