



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport & Highways)

G-5 & 6, SECTOR-10, DWARKA, NEW DELHI-110045

PHONE : 91-11-25074100/25074200

Fax : 91-11-25093507/25093514

Extn. : 2223/2318/2468/2553

No. 11041/21/2002/Admn-III

October 3, 2003

POLICY MATTERS-ADMINISTRATION/FINANCE (59/2003)
(Decision taken on Finance Division file no. NHAI/F&A/Policy Matters/2003/210)

Sub: Recording in Measurement Books

It has come to the notice that in one case though the material advance was paid to the contractor, it was not adjusted out of the monthly Interim Payment Certificates (IPCs) and even got omitted to be recovered from the final bill. Upon examination of the issue, it came to light that the material advance paid to the contractor was not recorded properly in the Measurement Book resulting in such omission of adjustment of advance out of the future IPCs including the final bill.

2. All concerned are advised to be careful in future and ensure that all the payments made to the contractors (including material advance etc.) are properly recorded in the Measurement Books so that adjustment of such payments, if any, could be made out of the future IPCs/final bill.

This issues with the approval of the Chairman.

[S. Loganathan]

General Manager (Admn.)

All Members
All CGMs/CVO/CPD/GMs
All DGMs/Managers
All PIUs/CMUs/SPVs

Copy for information to-

Ps to Chairman
Librarian/Hindi officer