



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण
(सड़क परिवहन और राजमार्ग मंत्रालय)

National Highways Authority of India

(Ministry of Road Transport & Highways)

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Date: 13th April, 2004

POLICY MATTERS-ADMINISTRATION/FINANCE [81/2004]

(Decision taken on Finance Division File No.NHAI/F&A/Policy Matters/2003/210)

The Competent Authority has approved the following norms (for the Financial Year 2004-05) for release of funds to various State PWDs for carrying out the maintenance on the stretches which have been entrusted to NHAI but where the civil construction is yet to start-

Golden Quadrilateral	
Rs.2.50 lacs per km./yr.	Rs.0.60 lacs per km./yr. for OR
	Rs.1.90 lacs per km./yr. for PR including SR/FDR.
NSEW Corridor	
Rs.2.00 lacs per km./yr.	Rs.0.50 lacs per km./yr. for OR
	Rs.1.50 lacs per km./yr. for PR including SR/FDR.

(OR=Ordinary Repairs, PR=Periodical Repairs, SR=Special Repairs, FDR=Flood Damage Repairs)

2) Finance Division at Headquarters has been receiving a large number of proposals involving sanction of funds for maintenance (OR/PR) and other Special Repairs including Flood Damage Repairs which suffer from the following deficiencies:-

- (i) The proposal received for allocation of funds for Flood Damage Repair (FDR)/Special Repairs (SR) are far in excess as compared to the allocation.
- (ii) The proposals received for allocation of funds for OR/ PR are far in excess of the approved limit.
- (iii) The proposals for PR are also being received where civil works contracts are likely to be awarded in less than one year time. Accordingly, any expenditure on PR would prove to be infructuous.

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3) The entire matter has been reviewed in a meeting of Chairman and all full time Members and it has been decided to prescribe the following procedures -

- (i) The Tech. Divisions may propose the requirement of funds under various sub-heads after carrying out a detailed scrutiny of the proposals received from various State PWDs considering the approved norms under the sub-heads OR & PR.
- (ii) If, the allocation of funds (as per the norms above) under a particular NH Division is not sufficient to cover the proposal of OR & PR, the same may be considered against the entitlement in respect of the State as a whole under GQ or NSEW separately. However, in no case, the proposals will be considered beyond the overall allocations for a particular State. The concerned Technical Divisions may ensure that the allocation remains within the ceiling of the State as a whole under GQ or NSEW separately.
- (iii) The allocation for FDR and SR may be considered against the provisions of PR. In case, the funds are exhausted to meet the requirement for FDR & SR, no further proposal for PR may be considered for sanction of funds except with proper justification and specific approval of the Competent Authority.

4) The proposals put up by the concerned Technical division for sanction of estimates against PR and SR must contain the following information -

- (i) The total length of the NH under a particular State/NH Division under GQ or NSEW, as the case may be, with date of its entrustment to NHAI.
- (ii) Stretch in which PR has already been done along with type of treatment done for renewal of the surface.
- (iii) Stretch which is damaged and nature of damage.
- (iv) When was the last PR done on the stretch on which PR is proposed under the proposal and when does it become due?
- (v) When the civil work is likely to be awarded?
- (vi) Justification for PR/SR work especially when civil works are awarded within less than a year.
- (vii) What is the total eligible fund as per the norms of NHAI for a particular financial year, funds already released and balance available eligible funds for further release?
- (viii) Whether Utilization Certificates have been received against all the previous releases of funds? If not, what is the quantum of unutilized funds year-wise?

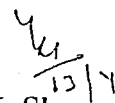
5) The proposals containing the information as per para 4 above for sanction of estimates against the PR & SR works shall be considered only subject to the following conditions –

- (a) The rates taken in the estimates may be accepted for estimate purpose only, however, the State Chief Engineers (NH) shall satisfy himself about the authenticity and competitiveness of the rates before calling open item rates tenders.
- (b) The State PWD shall not accept the tenders if the cost of work based on tender rates, including centages, comes out to be more than the amount of the estimates approved.
- (c) Chief Engineer (NH) shall satisfy himself about the provisions of renewal coat.
- (d) The PWD shall award the work at the earliest after issue of approval by the NHAI and in any case the work has to be completed within the period prescribed in this regard.
- (e) The work shall be strictly carried out as per MoRT&H latest specifications, guidelines and circular issued from time to time for the execution of NH works.
- (f) The contractor should be responsible of maintenance of traffic during the construction period.
- (g) The officers from the NHAI and Ministry may inspect the quality and progress of these works. MoRT&H has prescribed that the officers from the NHAI and Ministry may be authorized to inspect the quality and progress of these works (*in the proposed draft agreement submitted to MoRT&H, it has been suggested that a joint inspection by a team consisting of a representative from MoRT&H and from NHAI in the rank of General Manager/Project Director is to be carried out of at least 10% of the sanctioned work after its execution*). Accordingly, Tech. Divisions shall ensure that such joint inspections are carried out from time to time and the joint inspection reports are submitted before the end of the relevant financial year so that the same could be submitted to MoRT&H).

6) Once the estimates are sanctioned with the approval of the Competent Authority, NHAI, the funds shall be released directly by the Finance Division on the request of the concerned Technical division in the following manner -

- (i) The requirement under OR & FDR may be considered for release in minimum two instalments (or in more instalments, if proposed by the concerned Tech. Divisions).
- (ii) In respect of PR & SR, the sanction of estimates may be communicated to the concerned State PWD. Based on the sanctioned estimates, the State PWD may award the work after inviting the tenders and intimate NHAI the final awarded cost. Based on the awarded cost of the work along with the agency charges etc., the funds may be released by NHAI in minimum two instalments (or in more instalments if proposed by the concerned Tech. Divisions) and subject to the utilizations of the funds (based on the utilization certificates received) released in the previous instalments.

7) This issues with the approval of Chairman.


[V.K. Sharma]
General Manager (Admn.)

All Members

All CGMs/CVO/CPD/GMs

All DGMs/Managers

All PIUs/CMUs/SPVs

Copy for information to :

PS to Chairman

Librarian/Hindi Officer

Director (Audit), RAP, NHAI